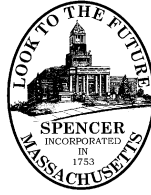


**TOWN OF SPENCER, MASSACHUSETTS**  
**OFFICE OF THE**  
**SEWER COMMISSION**

FRANICS X. WHITE, CHAIRMAN  
LAWRENCE H. DUFAULT, CLERK  
MICHAEL J. MERCADANTE, MEMBER  
  
MARK R. ROBIDOUX, SUPERINTENDENT



3 OLD MEADOW ROAD  
SPENCER, MA 01562  
TEL. 508-885-7541  
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PLANT 508-885-7542

**Minutes of Meeting held December 4, 2012**

Meeting of the Board of Sewer Commissioners held at the Water Department, 3 Old Meadow Road, Spencer, MA.

Members present: Francis "Frank" X. White  
Lawrence "Larry" H. Dufault  
Michael "Mike" J. Mercadante

Sewer staff present: Mark Robidoux, Supt  
Debra Graves, Sr. Clerk

Meeting was called to order at 4:00pm.

1. Read and accepted minutes for November 13, 2012.
2. Signed monthly commitment for septage fees.
3. Superintendent Mark Robidoux Reports:
  - Monthly Monitoring Report
  - Monthly Operations Report(Reports are on file at the Utilities & Facilities Office)
4. Review 9A&9B Cottage Street letters. The Sewer Commissioners still would like to inspect the sump pump and also would like the letters copied to the Board of Health.
5. Retained earnings for FY13 are \$178,443 – Mark would like to use some retained earnings for one grit pump casing assembly - \$6,000, two RAS pumps casing assemblies - \$12,000, and a video inspection camera - \$10,000-\$15000. Would have to get quotes for the video inspection camera. We would need to do a transfer in May at the Annual Town Meeting and Mark suggests transferring \$35,000.

Motion by Larry to move into Executive Session at 5:00pm, seconded by Frank, and in favor, Mike.

Motion by Larry to move out of Executive Session and resume regular meeting at 5:50pm seconded by Frank, and in favor, Mike.

(Executive Session Minutes are on file at the Utilities & Facilities Office)

Public Meeting Adjourned at 5:55pm, motion by Mike, seconded by Frank, and in favor, Larry.